

Rzeszów, May 15, 2024

**THE ANNOUNCEMENT OF THE MANAGEMENT BOARD OF ASSECO POLAND S.A.
ABOUT THE CONVENING OF THE GENERAL MEETING OF SHAREHOLDERS ("ZWZ")
("ANNOUNCEMENT")**

I DATE, TIME AND PLACE OF THE GENERAL MEETING

The Management Board of Asseco Poland S.A. (the "**Company**"), acting on the basis of art. 399 § 1 and Art. 402¹ of the Commercial Companies Code, and having regard to § 19 items 1-2 of the Ordinance of the Minister of Finance on current and periodic information provided by issuers of securities and conditions for recognizing as equivalent information required by the laws of a non-member state, dated March 29, 2018 (Journal of Laws 2018, pos. 757) convenes the Ordinary General Meeting of the Company (the "General Meeting" or "Ordinary General Meeting", "ZWZ") for **June 12, 2024**, to be held at **12:00 noon** at **the Office of the Company, in Warsaw, at 13 Branickiego Street (02-972 Warsaw)**.

The Management Board of the Company announces the possibility of participating in the General Meeting and exercising voting rights by means of electronic communication in accordance with the rules set forth in Appendix No. 1 to this Announcement on the convening of the Annual General Meeting for June 12, 2024.

II DETAILED AGENDA

The agenda of the Annual General Meeting includes:

1. Opening of the meeting and the election of the Chair of the Annual General Meeting.
2. Determination of the correctness of the convening of the Annual General Meeting and its ability to adopt resolutions.
3. Election of the Returning Committee.
4. Adoption of the agenda.
5. Consideration of the Management Board's report on the operations of the Asseco Group and Asseco Poland S.A. for the year ended December 31, 2023.
6. Consideration of the Financial Statements of Asseco Poland S.A. and Consolidated Financial Statements of the Asseco Group for the year ended December 31, 2023.
7. Review of the independent auditor's reports: on the audit of the Company's annual financial statements and on the audit of the annual consolidated financial statements of the Asseco Group for fiscal year 2023.
8. Review of the content of the Supervisory Board's Report for 2023.
9. Adoption of resolutions on approval of the Management Report on the operations of the Asseco Group and Asseco Poland S.A. and approval of the Financial Statements of Asseco Poland S.A. for the year ended December 31, 2023 and the Consolidated Financial Statements of the Asseco Group for the year ended December 31, 2023.

10. Adoption of resolutions on acknowledging the fulfilment of duties by Members of the Management Board of Asseco Poland S.A. in the 2023 fiscal year.
11. Adoption of resolutions on acknowledgment of the fulfilment of duties by Members of the Supervisory Board of Asseco Poland S.A. in the 2023 fiscal year.
12. Adoption of a resolution on distribution of net profit earned by Asseco Poland S.A. in the 2023 fiscal year and the payment of a dividend.
13. Adoption of a resolution on giving an opinion on the Report on Remuneration of Members of the Management Board and Supervisory Board of Asseco Poland S.A. for 2023.
14. Closing the meeting.

III WHO IS ENTITLED TO PARTICIPATE IN THE ANNUAL GENERAL MEETING

The Management Board of the Company informs that, pursuant to Art.406¹ of the Commercial Companies Code, only persons who are shareholders of the Company sixteen days before the date of the General Meeting, i.e. on **May 27, 2024** (the "**Record Date**"), provided that they submit to the entity that maintains their securities account a request for the issuance of a registered certificate of their right to participate in the General Meeting, have the right to participate in the General Meeting. This request may be made no earlier than after the announcement of the convening of the Annual General Meeting (i.e. no earlier than May 15, 2024) and no later than the first weekday after the Record Date (i.e. no later than May 28, 2024).

The list of shareholders entitled to participate in the Ordinary General Meeting will be prepared on the basis of the list provided by the entity maintaining the securities depository (Krajowy Depozyt Papierów Wartościowych S.A. - the National Securities Depository S.A.) and displayed at the Company's headquarters at 14 Olchowa Street, 35-322 Rzeszów, from 8:00 a.m. to 4:00 p.m., for 3 weekdays before the Ordinary General Meeting, i.e. on June 7, 10 and 11, 2024. A shareholder of the Company may request that the list of shareholders be sent to him/her free of charge by e-mail, specifying the address to which the list should be sent. A shareholder may submit the above request via e-mail to: wz@asseco.pl.

IV DOCUMENTS AND INFORMATION FOR THE ANNUAL GENERAL MEETING

As required by Art.402³ of the Commercial Companies Code on the Company's website, at: <https://inwestor.asseco.com/o-asseco/lad-korporacyjny>, WZA section, starting from May 15, 2024 (inclusive) until the closing date of the General Meeting, the following documents are posted:

- 1) Announcement on the convening of the Annual General Meeting,
- 2) Appendix No. 1 to the Announcement on the convening of the Annual General Meeting on June 12, 2024,
- 3) Draft resolutions with justification with attachments (including: Report on Remuneration of Members of the Management Board and Supervisory Board of Asseco Poland S.A. for 2023, together with an expert's report),
- 4) Documentation to be presented to the Annual General Meeting (including: Report of the Management Board on the operations of the Asseco Group and Asseco Poland S.A. for the year

ended December 31, 2023, Financial statements of Asseco Poland S.A. for the year ended December 31, 2023 and the Consolidated Financial Statements of the Asseco Group for the year ended December 31, 2023, together with the auditor's reports and the Report of the Supervisory Board of Asseco Poland S.A. for 2023),

- 5) Bylaws of the General Meeting of Asseco Poland S.A.,
- 6) Rules of Procedure setting forth detailed rules for participation in the General Meeting of Asseco Poland S.A. using electronic communication means adopted by the Supervisory Board on April 24, 2020,
- 7) Information clause for shareholders of Asseco Poland S.A. who are natural persons and proxies of shareholders who are natural persons and natural persons who are representatives of shareholders,
- 8) Information on the total number of shares in the Company and the number of votes from these shares as of the date of the announcement,
- 9) Forms that allow the exercise of voting rights by proxy.

In addition, any other information regarding the Annual General Meeting will be posted on the Company's website as necessary.

A person entitled to participate in the Annual General Meeting may obtain the full text of the documentation at the Company's headquarters at 14 Olchowa Street, 35-322 Rzeszów, at the Management Office, on business days from May 16, 2024 to June 11, 2024 from 8:00 am to 4:00 pm.

V DESCRIPTION OF PROCEDURES FOR PARTICIPATION AND EXERCISE OF VOTING RIGHTS

V.1. General information

If any of the following procedures provides for the electronic submission to the Company or the Management Board of the Company of any notices, submissions, requests or statements related to the Annual General Meeting, please note that:

- 1) these declarations should be sent to the following e-mail address: wz@asseco.pl,
- 2) these statements shall be submitted within the time limit provided for in the procedure, and the moment when the statement is submitted shall be deemed to be the moment when the statement is entered into the electronic communication medium in such a way that a person acting on behalf of the Company could have become familiar with it, taking into account the working hours of the Management Office, i.e. on working days from 8:00 am to 4:00 pm,
- 3) the Company shall not be liable for the consequences caused by the inability to use the means of electronic communication with the Company or for the failure to deliver to the Company correspondence sent in electronic form, if the above occurred for reasons beyond the control of the Company,
- 4) notices, submissions, demands or declarations submitted in connection with the Annual General Meeting should also be accompanied by documents from which it will be clear that, as at the date of submission of the demand, the submitters are shareholders of the Company (e.g. certificate, certificate of deposit or brokerage account statement).

V.2. The right to request the inclusion of certain matters on the agenda of the General Meeting

According to Art. 401 § 1 of the Commercial Companies Code, a shareholder or shareholders representing jointly at least one-twentieth of the share capital may request that certain matters be placed on the agenda of the next General Meeting of Shareholders (the "**Request**"). Such a Request should include a justification or a draft resolution on the proposed agenda item. The Request should be submitted to the Management Board no later than twenty-one days before the date of the meeting. The Request should be accompanied by documents from which it will be clear that, as at the date of submission of the Request, the submitters are shareholders representing in aggregate at least one-twentieth of the Company's share capital (e.g. certificate, certificate of deposit or brokerage account statement). The Request should include an address for correspondence with the requesters. The Request, its form and method of submission shall comply with the law and the requirements indicated in this Announcement.

Requests in writing should be addressed to the address of the Company's Management Office, i.e. 14 Olchowa Street, 35-322 Rzeszów. The Management Board notes that the aforementioned deadline for filing the Request shall be deemed to have been met if the request is effectively delivered to the Company within this period. Therefore, the mere fact that the Request is sent by eligible shareholders within this period is not sufficient. The Request may also be sent electronically to the following address: wz@asseco.pl.

If the Request corresponds to the above-mentioned requirements, the Management Board shall announce the changes to the agenda made in accordance with the Request. Amendments shall be announced no later than eighteen days before the scheduled date of the General Meeting. The announcement shall be made in a manner appropriate to the convening of the General Meeting.

If the Request does not comply with the above-mentioned requirements or legal requirements, the Company, within 3 business days from the date of receipt of the Request, shall inform the requesters of this, indicating the deficiencies that prevent consideration of the request. The completed Request may be resubmitted, provided that the deadline indicated above for its submission is observed.

V.3. The right to submit draft resolutions on matters on the agenda of the General Meeting or matters to be added to the agenda before the date of the General Meeting

According to Art. 401 § 4 of the Commercial Companies Code, a shareholder or shareholders representing jointly at least one-twentieth of the share capital may, prior to the date of the General Meeting, submit to the Company in writing or by means of electronic communication, draft resolutions concerning the matters placed on the agenda of the General Meeting or matters to be placed on the agenda ("**Submission**"). The Submission must be delivered to the Company no later than the day before the date of the General Meeting, i.e. on June 11, 2024.

The Submission of draft resolutions should be accompanied by documents from which it will be clear that, as at the date of sending the Submission, the submitters are shareholders representing a total of at least one-twentieth of the Company's share capital (e.g. certificate, certificate of deposit or brokerage account statement). The Submission should include an address for correspondence with the names of submitters of draft resolutions.

The Submission sent in writing should be addressed to the address of the Company's Management Office, i.e. 14 Olchowa Street, 35-322 Rzeszów. The Management Board notes that the

aforementioned deadline for sending the Submission shall be deemed to have been met if the submission is successfully delivered to the Company within this period. Therefore, the mere fact that the Submission was sent by eligible shareholders within this period is not sufficient. The Submission can also be sent electronically to wz@asseco.pl. The Submission, the attached documents and the manner of their delivery to the Company, as well as the form of the submitted draft resolutions shall comply with the provisions of law and the requirements indicated in this Announcement. If the Submission of draft resolutions has been made in accordance with the above requirements, the draft resolutions shall be immediately announced on the Company's website. If the Submission of draft resolutions does not comply with the above-mentioned requirements, the Company, within 3 working days from the date of receipt of the Submission (but no later than the day before the date of the General Meeting, i.e. June 11, 2024), shall inform the applicant indicating the deficiencies that prevent the announcement of draft resolutions. The completed Submission may be redelivered, provided that the deadline indicated above for the submission is met.

V.4. The shareholder's right to submit draft resolutions on the issues placed on the agenda during the General Meeting

According to Art. 401 § 5 of the Commercial Companies Code, any shareholder may, during the General Meeting, propose draft resolutions on the issues included in the agenda. The participant should notify the Chair of his/her intention to submit such drafts by providing him/her with the contents of the draft in writing, at the latest by the time the voting on the issue to which the proposed draft resolution relates is ordered.

V.5. Method of exercising voting rights by proxy and notifying the Company by means of electronic communication of the appointment of a proxy, as well as the use of forms when voting by proxy

According to Art. 412-412² of the Commercial Companies Code, a shareholder may participate in the General Meeting and exercise voting rights in person or by proxy. The proxy exercises all the rights of a shareholder at the General Meeting, unless otherwise stated in the power of attorney. He or she may also grant a further power of attorney, if it follows from the wording of the power of attorney. A proxy may represent more than one shareholder and vote differently on each shareholder's shares. A shareholder with shares recorded in more than one securities account may appoint separate proxies to exercise rights from shares recorded in each account. A special case is when the proxy at the General Meeting is a member of the Management Board, a member of the Supervisory Board, an employee of the Company or a member of the bodies or an employee of a subsidiary of the Company. Then the following rules apply:

1. A power of attorney may authorize representation at only one General Meeting.
2. The proxy is obliged to disclose to the shareholder the circumstances indicating the existence or possibility of a conflict of interest.
3. The granting of a further power of attorney is excluded.
4. The proxy shall vote in accordance with the instructions given by the shareholder.

A power of attorney to attend the Company's General Meeting and exercise voting rights must be granted in writing or in electronic form. If the power of attorney is granted electronically, the principal or attorney should notify the Company. The notice of appointment of a proxy should be submitted to

the Company in time to enable the Company to identify the principal and his/her proxy, but no later than the day before the day on which the General Meeting is convened.

The notice may be in writing or in electronic form. The notice in writing should be sent to the address of the Company's Management Office (14 Olchowa Street, 35-322 Rzeszów). The Management Board notes that the aforementioned deadline for submitting a notice to the Company shall be deemed to have been met if the notice is effectively delivered to the Company within this period. Therefore, the mere fact of sending a notice within this timeframe is not sufficient. A notice in electronic form may be sent to the Company via e-mail to the following address: wz@asseco.pl.

The notice of appointment of a proxy should include:

1. the name and surname or name (company) of the principal and the names of the persons authorized to grant a power of attorney on his/her behalf,
2. the type and identification number of the identity document, as well as the principal's PESEL number (in the case of natural persons) or KRS number (in the case of entities entered in the National Court Register - Register of Entrepreneurs),
3. the name and surname of the proxy, as well as the PESEL number or series and number of the proxy's identity card,
4. the residence (seat) of the principal and proxy,
5. the telephone number or e-mail address that allows regular contact with the principal,
6. the date of the power of attorney,
7. the indication of the General Meeting in connection with which the power of attorney is granted,
8. the scope of the power of attorney, including, in particular, any limitations on the power of attorney and an indication of whether the proxy may also appoint further proxies,
9. indication whether the power of attorney is revocable.

The notice should be submitted to the Company in time to enable it to identify the principal and his/her proxy, but no later than the day before the day on which the General Meeting is convened.

In the case of expressing the will to participate in the General Meeting by means of remote electronic communication, the application should be submitted in the form and by the date specified in Section V.6.

If the notice has been given in accordance with the above requirements, the Company shall immediately confirm to the principal that the notice has been given.

If the notice does not comply with the above requirements, the Company shall immediately inform the principal indicating the deficiencies of the notice.

The lack of notice or a notice made in violation of the above requirements shall be taken into account when assessing the existence of a legitimate authorization of the proxy to represent the principal at the General Meeting. In particular, it may be grounds for inadmissibility or exclusion of a person from participation in the General Meeting. Each participant, including a proxy, is required to sign in on the attendance list immediately upon arrival at the General Meeting. The participant is required to submit a document that proves his/her identity beyond any doubt before signing in the attendance list. Representatives (proxies), before being entered on the attendance list, are further required to submit for the record documents from which it will be clear beyond any doubt that they are legally authorized

to represent the principal at the General Meeting. In addition, a proxy who has been granted a power of attorney in electronic form is required to submit this power of attorney in hard copy form for the record or send it to the Company via e-mail to wz@asseco.pl before being entered in the attendance list.

The company has made available on its website (<https://inwestor.asseco.com/o-asseco/lad-korporacyjny>, WZA section) forms that can be used by shareholders to vote by proxy.

However, shareholders are not required to use these forms.

The above rules shall also apply *mutatis mutandis* to further powers of attorney and to the revocation of a power of attorney.

V.6. Rules for participation, speaking at the General Meeting and exercising voting rights at the General Meeting using electronic communication means

Detailed rules for participation, speaking at the General Meeting and exercising voting rights at the Ordinary General Meeting by means of electronic communication are set forth in Attachment No. 1 to this Announcement, which is an integral part of this Announcement, and in the Bylaws setting forth detailed rules for participation in the General Meeting of Asseco Poland S.A. using electronic communication means, attached to this Announcement.

V.7. Ability to exercise voting rights by mail

The Bylaws of the General Meeting of Asseco Poland S.A. do not provide for the possibility of voting at the General Meeting by mail.

V. 8. Shareholder's right to ask questions about the issues on the agenda of the General Meeting

For questions regarding the items on the agenda for the Annual General Meeting, please email wz@asseco.pl. Questions regarding matters on the agenda of the Annual General Meeting that are asked during the meeting by shareholders participating in the Meeting by means of electronic communication should be addressed via the text messenger provided with the dedicated IT platform referred to in Appendix No. 1 to the Announcement on convening the Annual General Meeting.

Shareholders attending the General Meeting in person may ask questions about matters on the agenda of the Annual General Meeting directly during the meeting.

V.9. Registration of attendance at the General Meeting

Persons entitled to attend the General Meeting are asked to register and pick up a voting device directly in front of the meeting room half an hour before the start of the General Meeting.

V.10. Information regarding processing of personal data

Personal data of shareholders and proxies of the General Meeting of Asseco Poland S.A. will be processed with respect for the rights and freedoms of persons, on the basis of and in accordance with the applicable legal provisions, and in the nature, purpose and scope necessary to fulfill the legal

obligations incumbent on Asseco Poland S.A. which in particular is to organize and enable participation in the General Meeting.

Asseco Poland S.A. takes all appropriate security measures in accordance with the law, as well as generally accepted principles to protect the confidentiality of information. Information including personal data is secured adequately to the level of risk it generates.

Detailed information on the processing of personal data is contained in the Information Clause for Shareholders of Asseco Poland S.A. who are natural persons and proxies of shareholders who are natural persons and natural persons who are representatives of shareholders.

Other information

Information regarding the General Meeting will be made available on the Company's website: <https://inwestor.asseco.com/o-asseco/lad-korporacyjny/>, WZA section.

Concurrently, the Company's Management Board informs that the provisions of the Commercial Companies Code, the Company's Articles of Association and the Bylaws of the General Meeting of Shareholders of Asseco Poland S.A. shall apply in matters concerning the convening of the Ordinary General Meeting of Shareholders, which are not covered by this Announcement and therefore requests the Company's shareholders to familiarize themselves with the above regulations (the Company's Articles of Association and the Bylaws of the General Meeting of Shareholders of Asseco Poland S.A. are available at <https://inwestor.asseco.com/o-asseco/lad-korporacyjny/>). If you have any questions or concerns about attending the General Meeting, please contact Ms. Justyna Sowińska at tel. +48 17 888 55 55 or e-mail wz@asseco.pl.